

**Village of Elizabeth**  
P.O. Box 457, Elizabeth, LA 70638  
PH: 318-634-5100; Fax: 318-634-7881

**PUBLIC MEETING**

Public Council meeting was held 3/10/25 at 6:30pm at the Elizabeth Village Hall, 230 Poplar Street, Elizabeth, LA. The notice of Meeting having been duly posted in accordance with requirements, the meeting was called to order by Mayor Mandy Green at 6:30pm. Opening prayer led by Mr. Ken Kelly, then Pledge of Allegiance and roll call by Mayor Green.

**Mayor, Council and Staff Present**

Mandy Green, Mayor  
Ken Kelly, Council  
Stacy Weldon, Council  
Mea Dillehay, Council  
Denise Lee, Clerk  
Heather Sutton, Attorney  
Lorrie Odom, Fire Dept Treasurer  
Glenn Turner, Village Engineer

**Council and Staff Absent**

Shane Ware, Police Chief  
Steven Self, Fire Dept Asst Chief  
Brandon Sweat, Fire Chief

1. No comments from the public on any agenda item.
2. Ken Kelly made a motion to approve minutes for the regular council meeting of February 10, 2025. Stacy Weldon seconded. All in favor.
3. Stacy Weldon made a motion to approve the agenda. Ken Kelly seconded. All in favor.
4. **ENGINEER'S REPORT**
  - A. Glenn Turner gave the update on grants. He stated the Wastewater Treatment Plant project was substantially complete. The contractors are working on a few things to complete, then they will receive a punch list from MMLH- engineers.
  - B. He stated the Sewer Rehabilitation project will have to be evaluated. The completion date is in April, and they are not near completion. The contractors are still working on Tving the sewer lines. Glenn stated that they still have not received a submittal for the lift stations or manholes.
  - C. PHMSA Gas project has not begun yet. MMLH are still working on the Engineering Agreement for this project. This project is also a reimbursement-based project.
5. **CODE COMPLIANCE**
  - A. Monthly report- Mayor Green stated that Code Compliance will begin to send notices out for the spring for property maintenance.
  - B. Evan Earl was present on behalf of Earl Davis, LLC. He stated they are requesting a Zoning Change from Residential A to M1 for Parcel No.0550010750A -16 acres, Intersection of Hwy 112 & Hwy 10. He said the reason for the M1 request was to allow them to sell propane. They were questioned about a possible filling station which could sell propane or coal oil and such. They have also requested this rezone for plans to have a pharmacy, a 4-8 bay building for potential renters for small businesses, a car wash and icehouse machine. They have reached out about having a bank possibly, but nothing definite yet. He stated they will clear and develop the property correctly. They will have to put in a septic system. Gas and water from the Village is already accessible for this property. No further comments. Ken Kelly made a motion to rezone it. Mea Dillehay seconded. Ken Kelly- yea, Mea Dillehay-yea, Stacy Weldon- recused herself due to Evan is her family. Ken Kelly made a motion to introduce this amendment to Ordinance 26C to rezone this property from A to M1. A public hearing will be held prior to council adoption at the next regular council meeting on April 14, 2025 at 6:30pm.
6. **POLICE CHIEF**
  - A. Monthly report- none.
  - B. Animal Control Officer- will discuss when Police Chief is present. One of the officers picked up a dog last week with no tags. No one has so far claimed the dog.
7. **FIRE CHIEF**
  - A. Lorrie Odom gave the monthly report. She stated that Engine 1 is currently down. There is a leak in the tank. They will call to get a quote to get it fixed and call the office to get a Purchase Order prior to the work being done. Five of the fire department members are almost complete with the Emergency Response class. She

stated that anyone needing smoke detectors, please let them know. There will be a BBQ Fundraiser with chicken and/or pork on April 27, 2025. Tickets will be for sale. This will go to the High School scholarship fund for Jr. Fire Department members.

## **8. MAYOR'S REPORT**

### **\*Old Business**

- A. Mayor Green stated that the Village of Elizabeth will be teaming up with Cleco to host a community landscaping day on March 20<sup>th</sup> at 9am- Let's Bloom Into Spring at Elizabeth's Historical Town Hall. They have donated \$1600.00 for the purchase of a new AB Finke Park sign and for landscaping at the Town Hall.
- B. Mayor Green stated that a dumpster will be available for residents living inside city limits to throw away items during the spring cleaning coming up. A flyer will be posted about this.
- C. The Magnolia Spay & Neuter will be at the Community Center, March 13, 2025 for dogs and cats. Must sign up on the Magnolia Spay & Neuter website prior to the event. All dogs and cats inside city limits will receive a collar and tag. They are currently booked.
- D. Easter Egg Hunt will be at Piney Park from 9a-1p on Saturday, April 12, 2025. We appreciate all of our sponsors greatly. Without them, this event would not be possible.

### **\*New Business**

- A. None

## **11. VILLAGE ATTORNEY**

- A. Heather asked if anyone had any concerns or changes for Ordinance 26C concerning mobile homes as to whether to keep the Special Use/Non-conforming Permits. She stated she would like to clean up the ordinance concerning some of the terms in the ordinance. The council stated they would like to continue the section about mobile homes in Zone A to continue to be grandfathered in as long as they are owner occupied. Once these homes are gone, another will not be allowed back to these particular properties, unless covered under the Act of God section. Mayor Green questioned whether to continue the Special Use/Non-conforming, but it was noted that if Code Compliance is doing their job, applying for another permit would not be necessary. Mobile homeowners is no different than keeping up any other residence. Faith Loop area would continue to be required to have permits because it is a mobile home park. No others would require a permit. Ken Kelly motioned to table the discussion until the next meeting to allow the attorney to make the requested changes. Mea Dillehay seconded. All in favor.

## **12. COUNCIL**

- A. Public hearing opened to discuss amendments to **Ordinance 7-99 Sewer and Sanitary conditions** which sets forth regulations as it pertains to the disposal of sewage waste, to set forth the duties of property owners to install and/or maintain sewage disposal systems, to establish enforcement procedures for property owners who fail to install and/or maintain sewage disposal systems, and to clarify the provisions of Ordinance 7-99 to become Ordinance 7-99A. Stacy Weldon questioned the section on requirements of pumping out the sewer systems and providing proof of inspections. Mayor Green stated that this allows the village to have grounds to properly enforce maintenance of sewer/ septic systems and disconnect water if not in compliance (improper discharge) or refuse connecting the water to new customers if not in compliance. Mayor Green stated that the village has already adopted the State Sanitary Sewer Code – Title 51, but this ordinance will allow for clearer understanding of some of the requirements and stipulations when there is an issue. Ken Kelly stated that in some cases, customers will need more than 30 days to correct some problems. Council decided to insert a section to allow the Mayor or Mayor's designee to allow customers more time as needed for repairs.
  - B. Ken Kelly made a motion to adopt the amendments of **Ordinance 7-99A Sewer and Sanitary Conditions** with changes discussed. Mea Dillehay seconded. Ken Kelly-yea, Mea Dillehay-yea, Stacy Weldon-yea
  - C. Ken Kelly made a motion to approve expenses for February 2025 and comparison of actual expenses to budget. Stacy Weldon seconded. All in favor.
- 13.** Mea Dillehay made a motion to adjourn. Ken Kelly seconded. All in favor.

Approved by:/s/Mandy L Green, Mayor 3.11.25

Attest by:/s/Denise Lee, LCMClerk 3.11.25

\*A public hearing will be held prior to adoption of Zone change amendment, Parcel No.0550010750A, in Ordinance 26C at the next regular council meeting on April 14, 2025 at 6:30pm.