

Village of Elizabeth
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PUBLIC MEETING

Public Council meeting was held 7/14/25 at 6:30pm at the Elizabeth Village Hall, 230 Poplar Street, Elizabeth, LA. The notice of Meeting having been duly posted in accordance with requirements, the meeting was called to order by Mayor Mandy Green at 6:30pm. Opening prayer led by Ken Kelly, then Pledge of Allegiance and roll call by Mayor Green.

Mayor, Council and Staff Present

Mandy Green, Mayor
Mea Dillehay, Council
Stacy Weldon, Council
Ken Kelly, Council
Denise Lee, Clerk
Crystal Hunt, Code Compliance
Heather Sutton, Attorney
Lorrie Odom, Fire Dept Treasurer

Council and Staff Absent

Shane Ware, Police Chief
Steven Self, Fire Dept Asst Chief
Brandon Sweat, Fire Chief

1. No comments from the public on any agenda item.
2. Mea Dillehay made a motion to approve minutes for the regular council meeting of June 16, 2025. Ken Kelly seconded. All in favor.
3. Ken Kelly made a motion to approve the agenda. Mea Dillehay seconded. All in favor.

4. ENGINEER'S REPORT

- A. Brad Rachel, MMLH Engineer gave an update on progress of the sewer grants. The sludge from the sewer system still has not been removed. Mayor Green noted that an estimate was received from one company for \$85,000 to remove the sludge. Another company stated they do not do jobs this big. Another solution would be to rent dumpsters and put the sludge in, for proper removal and hauling away. No further decision was made to resolve this issue by engineer.
- B. It was noted that the contracts for the PHMSA gas grant have been signed and we will proceed forth with the next step.

5. CODE COMPLIANCE

- A. Crystal stated that Mrs. Shawn Johnson, the owner of Parcel No. 0550017000, 304 West Main Street was sent a certified notice summoning her to a public hearing at this meeting. The notice was mailed Certified on June 23, 2025, and signed for by Shawn Johnson. The notice was received in the office on July 1, 2025. Shawn Johnson was not present at this meeting, nor represented. The council discussed that the property is in real bad condition and out of compliance. The council briefed over the Condemnation Inspection Report done by Glenn Turner, MMLH Engineer, that was presented at the June 16th meeting. No further comments from the public on this matter. The public hearing was closed. Ken Kelly made a motion to accept the Engineer's Condemnation Inspection Report and deem this property condemned and to be demolished. Mea Dillehay seconded. All in favor. Mayor Green stated a notice will be sent to the property owner of the condemnation and a notice will be posted on the building on the property. The notice will state the number of days to get the property demolished and cleaned at the owner's expense. If the owner does not comply, the Village will proceed forth to get cleaned, then a lien will be filed against this property for these expenses. Mayor restated that Parcel No. 0550017000, 304 West Main Street is considered condemned.

6. POLICE CHIEF

- A. Officer Zach LaCaze, gave monthly report.
- B. Discussion of Animal Control Officer will be placed on the agenda for the next meeting for the Chief to discuss. Mea Dillehay asked what budget animal control would come out of and Mayor Green stated these costs would come out of the Police Budget.

7. FIRE CHIEF

- A. Lorrie Odom gave the monthly report. She stated they would not know if the grant would be received until August. She also stated the Fire Department was getting everything ready in case we had storms in the near future. Mayor Green stated that the Community Center would be a local storm shelter if needed.

8. MAYOR'S REPORT

***Old Business**

- A. 1 bid received for Surplus 2005 F350 White Flatbed pickup. Minimum bid set at \$3500.00. The clerk opened the sealed bid from JJ Merchant- dealer from Mississippi. The bid was for \$4,277.77. Stacy Weldon made a motion to accept and award the bid to JJ Merchant. Ken Kelly seconded. All in favor.
- B. 1 bid received for Surplus 2012 F250 Silver Pickup with minimum bid set at \$10,000.00. The clerk opened the sealed bid for the Surplus 2012 F250 Silver Pickup from JJ Merchant in the amount of \$3,777.77. Minimum bid not met, Ken Kelly made a motion to reject this bid. Stacy Weldon seconded. All in favor.
- C. 2 bids received for Surplus 2021 Kubota lawnmower -60" with minimum bid set at \$7,000.00. The clerk opened sealed bid #1 from Charlotte Sinclair in the amount of \$7,171.71. The clerk opened sealed bid #2 from JJ Merchant in the amount of \$3,777.77. Ken Kelly made a motion to award the bid to the highest bidder Charlotte W. Sinclair for \$7,171.71. Stacy Weldon seconded. All in favor.
- D. 1 bid received for Surplus 2011 Kubota tractor 4WD -60hp with minimum bid set at \$15,000.00. The clerk opened a sealed bid from JJ Merchant in the amount of \$7,777.77. Minimum bid not met. Ken Kelly made a motion to reject the bid. Stacy Weldon seconded. All in favor.
- E. 1 bid received for Surplus 1997 John Deere tractor with minimum bid set at \$8,000.00. The clerk opened the sealed bid from JJ Merchant in the amount of \$5,277.77. Minimum bid not met. Ken Kelly made a motion to reject the bid. Stacy Weldon seconded. All in favor.
- F. Denise Lee, Clerk, noticed that the minimum bid for the Brave Bushhog should state \$800.00 on the agenda. Stacy Weldon made a motion to amend the agenda to state \$800.00. Ken Kelly seconded. All in favor.
- G. 1 bid received for Surplus 6' Brave Bushhog with minimum bid set at \$800.00. The clerk opened the sealed bid from JJ Merchant in the amount of \$377.77. Stacy Weldon made a motion to reject the bid. Ken Kelly seconded. All in favor.

***New Business**

- A. Mayor Green stated that we are waiting for the correct CEO name to put on the Elizabeth Clinic Lease. Denise has reached out twice and has not received the correct name yet.

11. VILLAGE ATTORNEY

- A. Discussed Ordinance 26C for mobile homes concerning permits. After discussion, Heather noted requested changes and stated she will have the final draft ready for the next council meeting.
- B. The council discussed an amendment to Ordinance 9-99 Occupational License according to the LA Revised Statutes and chart from the LMA website for food trucks, vegetable stands and stands run by minors. The council stated they did not want to charge for 17-year-olds and below for food and drink stands. Also, for regular food trucks, charge only a \$50.00 fee. An amendment to be introduced at the next council meeting.
- C. Ken Kelly introduced an amendment to Ordinance 1-84.1 regarding property condemnation as it pertains to notice entering properties and service. (To become Ordinance 1-84.2)

12. COUNCIL

- A. Discussed Ordinance 15-19A3 Police Chief Salary for next term. Will continue discussion at the next meeting.
- B. Public hearing on amendment to Ordinance 01-2015(A7) increase clerk salary from \$3553.50 to \$3943.50. No comments. Hearing closed.
- C. Ken Kelly made a motion to adopt amendment to Ordinance 01-2015(A7) to increase clerk salary to \$3943.50 per month. Ordinance to become Ordinance 01-2015(A8). Mea Dillehay

seconded. All in favor. Ken Kelly-yea Mea Dillehay-yea Stacy Weldon-yea Unanimous vote.

- D. Ken Kelly made a motion to approve expenses for June 2025 and comparison of actual expenses to budget. Mea Dillehay seconded. All in favor.
- E. Mayor Green proposed to lower the bid on the 2011 Kubota tractor 4WD to \$9000.00. Mea Dillehay made a motion to lower the bid and readvertise for sealed bids to open at the next council meeting. Stacy Weldon seconded. All in favor.
- F. Mayor Green proposed lowering the bid on the 2012 Surplus 2012 F250 Silver Pickup to \$8,500.00. Ken Kelly made a motion to lower the bid and readvertise for sealed bids to open at the next council meeting. Stacy Weldon seconded. All in favor.

13. Mea Dillehay made a motion to adjourn. Ken Kelly seconded. All in favor.

Approved by:/S/Mandy L Green, Mayor 7.15.25

Attest by:/S/Denise Lee, LCMClerk 7.15.25