

**Village of Elizabeth**  
P.O. Box 457, Elizabeth, LA 70638  
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## **PUBLIC MEETING**

Public Council meeting was held 9/8/25 at 6:30pm at the Elizabeth Village Hall, 230 Poplar Street, Elizabeth, LA. The notice of Meeting having been duly posted in accordance with requirements, the meeting was called to order by Mayor Mandy Green at 6:30pm. Opening prayer led by Ken Kelly, then Pledge of Allegiance and roll call by Mayor Green.

### **Mayor, Council and Staff Present**

Mandy Green, Mayor  
Ken Kelly, Council  
Stacy Weldon, Council  
Denise Lee, Clerk  
Crystal Hunt, Code Compliance  
Heather Sutton, Attorney  
Lorrie Odom, Fire Dept Treasurer

### **Council and Staff Absent**

Shane Ware, Police Chief  
Steven Self, Fire Dept Asst Chief  
Brandon Sweat, Fire Chief  
Mea Dillehay, Council

1. No comments from the public on any agenda item.
2. Ken Kelly made a motion to approve minutes for the regular council meeting of August 11, 2025, and Special Called Meeting August 18, 2025. Stacy Weldon seconded. All in favor.
3. Stacy Weldon made a motion to approve the agenda. Ken Kelly seconded. All in favor.

#### **4. ENGINEER'S REPORT**

- A. Brad Rachal gave update on Water Well that a Time Delay Relay was needed to fix the issue per Jeremy Mabou. Mr. Jeremy spoke with Mayor Green about this, and Mayor Green relayed to electrician. Brad stated that if this did not fix the problem, the control panel would have to be changed.
- B. LCDBG project -sewer sludge—Brad stated that Glenn Turner did not mention before the meeting if he had received a response from the contractor about removing the sludge at the RaceTrac. Mayor Green stated the pumps went down again today. She stated that the proper permit has been issued, according to the Bac-T sample taken, to the village to be able to remove the sludge by village employees. This will be top priority for Water Department when Water Operator returns off vacation. She stated that a large excavator will have to be rented. The oxidation ditch is currently closed off, but the sludge is still causing issues. Brad stated that Glenn emailed him and still no response from contractor. Mayor Green stated that Motor #1 at the sewer plant has been repaired under warranty. Also, that Motor #2 was clogged up causing vibration which caused the seal to fail. Brad stated that air was let out of the sewer line and that this would need to be investigated why air was in the line between lift station and the treatment plant. Ken Kelly questioned as to why this open system had air trapped in there.
- C. Update on CWSRF-DEQ Sewer Improvement Grant- CO-D Construction will work on manhole 61B tomorrow. CO-D Construction should receive the top slab for the school lift station this week. Brad stated that the wet well for Little Piney Park should be received by the end of the week. Mayor Green and Brad reiterated that there have been materials for this project approved for over a year that have still not been received by the contractor. Mayor Green emailed a form for the request of what materials was ordered, date received, or date ordered. Mayor Green stated that the deadline for this project was April 15, 2025, and then an extension granted until September 3, 2025. Today is September 8, 2025, and still not complete. After the list is received, a decision will be made as to whether to claim liquidated damages. Brad also stated that the contractors were told they didn't need to be worried about rehab items but should be working on the lift stations.
- D. PHMSA Gas Grant- Brad reported that all landowner permissions were received and are now waiting on LDWF. He said the surveyors should be in the field for this project by this coming Monday.

#### **5. CODE COMPLIANCE**

- A. Monthly report- Crystal Hunt reported that one notice had been sent on for property maintenance for 1006 Bay Street.

- B. Update on 304 West Main Street property (condemnation)- She stated that no communication had been received concerning the condemnation of the structure. They were given 60 days to demolish and clear the structure.
- C. Update on 605 Sycamore Street property- Parcel No. 0550006500- Jessie Gonzales requested meeting about this property that was adjudicated to the Village per Tax Sale. Meeting scheduled for September 9, 2025 at 10am.

## 6. POLICE CHIEF

- A. Noone present to give report.
- B. Ken Kelly requested to table discussion of the Animal Control officer until police chief is present.
- C. Ken Kelly made a motion to add to the agenda the discussion of the holding facility for dogs that are picked up. Stacy Weldon seconded. Ken Kelly- yea; Stacy Weldon-yea
- D. Mayor Green stated that an area needs to be decided upon for a holding facility if the village police department continues to pickup dogs in the village. This area will need access to sewer and water. Ken Kelly requested to table this discussion until the Police Chief present.

## 7. FIRE CHIEF

- A. Monthly report given by Lorrie Odom. 2 calls
- B. She stated that the Fire Department will not have a fundraiser at this time to purchase an AED machine due to other fundraisers going on in the village. Possibly try to have one in the spring. Mayor Green stated she will look at the fire department budget and see if enough funds to just purchase one.

## 8. MAYOR'S REPORT

### \*Old Business

- A. Reminder: Open sealed bids for Surplus 2012 F250 Silver Pickup at October 13, 2025 Meeting. Minimum bid set at \$8,500.00. Council to award to highest bidder. The Village reserves the right to remove from sale.
- B. Open sealed bids for Surplus 1997 John Deere tractor October 13, 2025 Meeting. Minimum bid set at \$8,000.00. Council to award to highest bidder. The Village reserves the right to remove from sale.
- C. Open sealed bids for Surplus 6' Brave Bushhog October 13, 2025 Meeting. Minimum bid set at \$800.00. Council to award to highest bidder. The Village reserves the right to remove from sale.

### \*New Business

- A. Ken Kelly made a motion to adopt **Resolution 144-2025** that authorizes the Employer to amend the Village of Elizabeth 457(b) Plan for employees in the 2024 Plan Year and authorizes the signing of the "Amendment" which contains the change to the plan- Entry Date of 2024 Plan Year employees. Stacy Weldon seconded. All in favor.

## 11. VILLAGE ATTORNEY

- A. Heather briefed the council of changes of Ordinance 26C Zoning concerning permits. Council to be prepared for questions and changes at the October meeting.
- B. Public hearing on an amendment to **Ordinance 9-99 Occupational License** concerning the stands run by 17-year-olds and under will not be charged a fee and food trucks and vegetable stands to be charged \$50.00. If the vegetables are grown by the seller, there will be no charge. No comments. Hearing closed.
- C. Stacy Weldon made a motion to adopt amendment to **Ordinance 9-99 Occupational License** concerning the stands run by 17-year-olds and under will not be charged a fee and food trucks and vegetable stands to be charged \$50.00 and if the vegetables are grown by the seller, there will be no charge. Ken Kelly seconded. All in favor. Ken Kelly-yea, Stacy Weldon-yea Adopted per unanimous vote.

## 12. COUNCIL

- A. Stacy Weldon introduced an amendment to **Ordinance 15-19A3 Police** Chief's monthly salary change to \$800/month for next term beginning 2027.
- B. Ken Kelly made a motion to approve expenses for August 2025 and comparison of actual expenses to budget. Stacy Weldon seconded. All in favor.

## 13. Ken Kelly made a motion to adjourn. Stacy Weldon seconded. All in favor.

Approved by:/S/Mandy L Green, Mayor 9.11.25      Attest by:/S/Denise Lee, LCMClerk 9.9.25

\*\*\*Public hearing prior to adoption on an amendment to **Ordinance 15-19A3 Police Chief's** monthly salary change to \$800/month for next term beginning 2027. To be held October 13, 2025 at 6:30pm.

